

Reporting a life claim online at My Lincoln PortalSM

MyLincolnPortal.com is a fast and easy way to securely report a life claim to Lincoln Financial Group.

Use My Lincoln PortalSM

24/7 to:

- Submit a new life claim
- Add/update beneficiary information

Events that can be reported for an employee or dependent include:

- Death
- Accelerated death benefits
- Dismemberment/loss of sight

How do I report a life claim?

1. Log onto **MyLincolnPortal.com**.
2. Click **“Report a New Life Claim”**.
3. Provide the following supporting information:
 - **Company information**
 - Company address
 - **Claimant/beneficiary information**
 - Employee SSN or employee company ID
 - Employee first and last name, DOB and gender
 - Address information
 - **Policy information**
 - Date employed
 - Date last worked
 - Scheduled work hours
 - Earnings
 - Work status
 - **For dependent claims**
 - Dependent first and last name, DOB and gender
 - Relationship to employee
 - State of residence

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